

**CATALYST VOLUNTEER APPLICATION FORM  
STAGE 1**  
(Please write clearly using BLOCK CAPITALS)

Before completing this form, please read the Application Information included in this pack.

PERSONAL DETAILS			
First Name		Place your PHOTO here	
Surname/Family Name			
Do you have a name you are known by that is different from the name above?			
Date of Birth			
Address			
City	Post Code / Zip Code		
Country			
Home Telephone Number	Mobile / Cell Phone Number		
Email address - please write clearly			
Nationality	Marital Status	Number of children	

STREAM OPTIONS	
<b>WHAT STREAM WOULD YOU LIKE TO BE PLACED ON?</b>	
<ul style="list-style-type: none"> <li>Write down your top two choices for a stream, we will try to place you on your first stream choice.</li> </ul>	
<b>Adventure in creation, Life Theology, Creative Ministry</b>	
Stream option 1	
Stream option 2	

## CATALYST GO!

As part of Catalyst we will have a 'mission' month where all Catalyst members will have the opportunity to go on a 'mission' trip within UK, Europe or Worldwide. Trips may include Madagascar, France, South Korea and closer to home; Manchester, Birmingham.

If you are accepted you will have to finance part of the trip before you arrive. The amount you have to pay will depend on the location you choose for your mission.

UK £100 4 day trip

Europe £200 5 day trip

Worldwide trip £500 10 day trip

Find out more about Catalyst GO! [here](#)

- Write down your top two choices for a mission trip, we will try to place you on your first choice.

UK, Europe, Worldwide

Catalyst GO! option 1	
Catalyst GO! option 2	

## WHEN WOULD YOU LIKE TO COME?

- Please note: you may apply for a minimum of 6 months and a maximum of 12 months, unless you come for the summer only
- If you require a visa, we would prefer you apply for one year

Please indicate when would you like to come to Ashburnham Place?	Which year?
Early January / Early April / End June / Early September	
Please indicate when would you like to leave Ashburnham Place?	Which year?
Early January / Early April / End June / Early September	

## PASSPORT DETAILS - This section must be completed accurately

Passport Number	Date of issue	Expiry date
Your name exactly as it appears on your passport		
Surname/Family Name		Given/Christian Name(s)
The place (town) of your birth	Passport - Place of issue	

## GENERAL INFORMATION

How did you hear about volunteering at Ashburnham Place?

If it was from a person, please give their name:

<b>Education</b>		
Year(s)	School/College/University	Course Taken

<b>Employment</b>		
Year(s)	Name of Employer/Company	Position Held

<b>Volunteering or Community Work Experience</b>		
Year(s)	Name of Organisation	Role description

<b>Please indicate with a 'X' if you have any of the following creative gifts:</b>					
Music	<input type="checkbox"/>	Photography	<input type="checkbox"/>	Drama	<input type="checkbox"/>
Dance	<input type="checkbox"/>	Art & Design	<input type="checkbox"/>	Craft	<input type="checkbox"/>
Film Production	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
Please give more details:					

<b>Please mark with a 'X' any of the following in which you have experience:</b>					
Domestic Work	<input type="checkbox"/>	Typing	<input type="checkbox"/>	Decorating & Painting	<input type="checkbox"/>
Cooking	<input type="checkbox"/>	General Office Work	<input type="checkbox"/>	Electrical Work	<input type="checkbox"/>
Accounting	<input type="checkbox"/>	General Maintenance	<input type="checkbox"/>	Engineering	<input type="checkbox"/>
Computer Skills	<input type="checkbox"/>	Plumbing	<input type="checkbox"/>	Driving	<input type="checkbox"/>
Receptionist or Admin	<input type="checkbox"/>	Carpentry	<input type="checkbox"/>	Gardening & Farming	<input type="checkbox"/>
Coffee Shop or Serving	<input type="checkbox"/>	Children's Work	<input type="checkbox"/>		<input type="checkbox"/>
Other:					

<b>Please mark with a 'X' which of the following teams you would prefer experience in. Please note this does NOT guarantee your placement within this team. (Application Information)</b>					
Hospitality		Food Preparation		Maintenance	
Tea Room		Reception and Bookings		Guest Welcome	
Grounds and Gardens					

<b>Please mark with a 'X' which of the following you are familiar with</b>					
Microsoft Word		Microsoft Excel		Microsoft Access	
Photoshop (Adobe)		HTML, Coding		Marketing	
Video Editing		Film Direction			
Other or more details:					

<b>HEALTH</b>					
Volunteering at Ashburnham Place will require you to be involved in physical activity. Is your general health...					
Excellent		Good		Reasonable	
Have you ever had problems with your back, joints or muscles that would make lifting or operating equipment difficult?					
Yes		No			
If yes, please give further details:					
Do you wear glasses or contact lenses?					
Yes		No			
If yes, is your unaided vision					
Reasonable		Poor		Very poor	

<b>REFERENCES</b>	
The reference forms should be downloaded and handed to your pastor and one other person who can also comment on your spiritual life as well as your general character.	
Neither referee should be a parent or a relative. Please give their names and contact details below.	
Pastor's or Church Leader's name	Email address
Telephone number	Address
Name of 2 <sup>nd</sup> Reference	Email address
Telephone number	What is their relationship to you? Pastor, Mentor, Employer, Parent, Friend or other

Please tick the box which most applies to you:	
I completed this form entirely by myself, with no help from anyone else	<input type="checkbox"/>
Someone else completed this form for me.	<input type="checkbox"/>
I completed this form with some help from another person.	<input type="checkbox"/>

**Thank you,**

**To finish this form, complete the agreement on the next page.**

## ASHBURNHAM PLACE COMMUNITY AGREEMENT

Please read the following page carefully - your signature on this form is your agreement to them.

- ✓ I will not drink alcohol or take non-prescribed drugs whilst I am at Ashburnham.
- ✓ I understand that I have to return to my country when my time as a volunteer at Ashburnham Place is finished (for non-European Union countries only).
- ✓ I will endeavour to stay at Ashburnham Place for the full period for which I have committed myself. I understand that if it is mutually agreeable, if the period is less than 12 months I can increase this up to 12 months provided my visa is extended accordingly.
- ✓ I understand that while at Ashburnham Place I will be expected to live and behave within the values of love, fun, generosity, honesty, faith, thankfulness.
- ✓ I will attend the activities of the community as is expected of me this includes attendance at weekly teaching sessions, community gatherings, other events and social action projects.
- ✓ I understand that Ashburnham Christian Trust cannot take responsibility for the costs of any medical treatment required while I am resident in the UK, or for any personal property. Ashburnham Christian Trust advises you to take appropriate insurance cover.
- ✓ I have read, understand and I will adhere to the conditions stated the Application Information document.
- ✓ I understand that failure to meet these expectations may result in my being asked to leave Ashburnham Place.

### Declaration

Thank you for completing the Ashburnham Place Catalyst Application Form. All data on this form will be handled in accordance with our [Privacy Policy](#),

**By signing this application, you confirm that: -**

I agree with the Community Agreement written above.

I agree to the Ashburnham Place [Privacy Policy](#) found in this pack.

I give consent for you to contact my references in regard to this application.

<b>Signature</b>
<b>Date</b>

**Please return this completed form to**

Ashburnham Place  
Catalyst Volunteer Programme  
Ashburnham Place  
Battle, East Sussex  
TN33 9NF, UK

www.ashburnham.org.uk  
catalyst@ashburnham.org.uk

Phone: 0044 (0)1424 892244